

MINING, MINERALS AND SUSTAINABLE DEVELOPMENT

BUDGET PLAN - 1 October 2000

NB All costs are accounted for on a basis of actual costs.

The notes form an integral part of the budget plan

PART 1 - PROJECT CORE

YEAR ONE - CALENDAR YEAR 2000 FROM DECEMBER 1 1999 [13 months]

1 LABOUR COSTS		COST
1.1 Project Director	LD	108000
1.2 Project Rapporteur	NR	45600
1.3 Assistant Project Manager	LW	59040
1.4 Stakeholder Coordinator	FM	32280
1.5 Research Coordinator	CD	32280
1.6 Communications Coordinator		30408
1.7 Administrator	SH	39096
1.8 PA	LB-G	33480
1.9 Admin. & secretarial assistance		39096
	<i>Sub-Total</i>	<i>£419,280</i>
1.10 Nigel Cross		9120
1.11 Other IIED inputs & consultants		70000
	<i>Sub-Total</i>	<i>£79,120</i>
	Total	£498,400
2 CORE COSTS		
2.1 Office Rent		50000
2.2 Overseas Staff Rent		6000
2.3 Cabling/Start Up/Photocopier		25000
2.4 Travel and subsistence		30000
2.5 Core Meetings and Workshops		60000
	Total	£171,000
3 PERSONNEL		
3.1 Training		8000
3.2 Personnel Contingency		5000
3.3 Recruitment		25000
	Total	£38,000
4 OFFICE COSTS		
4.1 Photocopying		10000
4.2 Communication		10000
4.3 Postage		10000
4.4 Computers and Printers		10000
4.5 Office Supplies and Sundry		7500
	Total	£47,500
5 FINANCE		
Finance and Banking Costs	Total	£4,000
6 INFORMATION		
6.1 Information and Promotion		10000
6.2 Books, Subscriptions etc		5000
	Total	£15,000

TOTAL IIED YEAR ONE	£773,900
	\$1,238,240

YEAR TWO - CALENDAR YEAR 2001

1 LABOUR COSTS		
1.1 Project Director		148320
1.2 Project Rapporteur		35880
1.3 Assistant Project Manager		60480
1.4 Stakeholder Coordinator		81936
1.5 Research Coordinator		81936
1.6 Communications Coordinator		53856
1.7 Administrator		53856
1.8 PA		46080
1.9 Admin, & Secretarial assistance		53856
	<i>Sub-Total</i>	<i>£616,200</i>
1.10 Nigel Cross		9384
1.11 Other IIED Inputs & consultants		45000
	<i>Sub-Total</i>	<i>£54,384</i>
	Total	£670,584
2 CORE COSTS		
2.1 Office Rent		50000
2.4 Travel and subsistence		40000
2.5 Core Meetings and Workshops		30000
	Total	£120,000
3 PERSONNEL		
3.1 Training		5000
3.2 Personnel Contingency		5000
3.3 Recruitment		0
3.4 Relocation		0
	Total	£10,000
4 OFFICE COSTS		
4.1 Photocopying		10000
4.2 Communication		10000
4.3 Postage		10000
4.4 Computers and Printers		5000
4.5 Office and Sundry Costs		7500
	Total	£42,500
5 FINANCE		
Finance and Banking Costs		£4,000
6 INFORMATION		
6.1 Information and Promotion		11500
6.2 Books, Subscriptions etc		3500
	Total	£15,000
TOTAL IIED YEAR TWO		£862,084
		\$1,379,334

YEAR THREE - JAN-MAR 2002

1 LABOUR COSTS

1.1 Project Director	38205
1.2 Project Rapporteur	14352
1.3 Assistant Project Manager	15120
1.4 Stakeholder Coordinator	21600
1.5 Research Coordinator	21600
1.6 Communications Coordinator	13464
1.7 Administrator	13464
1.8 PA	11520
1.9 Admin. & secretarial assistance	13464
<i>Sub-Total</i>	<i>£162,789</i>

1.10 Nigel Cross	3128
1.11 Other IIED Inputs & consultants	20000
<i>Sub-Total</i>	<i>£23,128</i>
Total	£185,917

2 CORE COSTS

2.1 Office Rent	35000
2.4 Travel and subsistence	10000
2.5 Core Meetings and Workshops	10000
Total	£55,000

3 PERSONNEL

3.1 Training	0
3.2 Personnel Contingency	0
3.3 Recruitment	0
3.4 Relocation	15000
Total	£15,000

4 OFFICE COSTS

4.1 Photocopying	3000
4.2 Communication	2500
4.3 Postage	3000
4.4 Computers and Printers	1500
4.5 Office and Sundry Costs	2000
Total	£12,000

5 FINANCE

Finance and Banking Costs	£1,500
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6 INFORMATION

6.1 Information and Promotion	2500
6.2 Books, Subscriptions etc	1000
Total	£3,500

TOTAL IIED YEAR THREE	£272,917
	\$436,667

TOTAL COSTS YEAR 1-3	£1,908,901
	\$3,054,242

PART 2 - PROJECT ACTIVITIES

1. Research and Analysis

	total	sponsors pool	restricted sponsors	
1.1 Literature Review	\$100,000	\$100,000	\$0	£62,500
1.2 Baseline Research	\$200,000	\$50,000	\$150,000	£125,000
1.3 Research Workshops (5-6)	\$280,000	\$200,000	\$80,000	£175,000
1.4 Research Fellows (x6)	\$253,000	\$60,000	\$193,000	£158,125
1.5 Miscellaneous consultants	\$85,000	\$85,000	\$0	£53,125
1.6 Company performance data	\$300,000	\$0	\$300,000	£187,500
1.7 Topical research (note1)	\$880,000	\$500,000	\$380,000	£550,000
1.8 Research in aid of global dialogue	\$100,000	\$50,000	\$50,000	£62,500
subtotal	\$2,198,000	\$1,045,000	\$1,153,000	
			TOTAL	£1,373,750
				\$2,198,000

2. Stakeholder Engagement

	total	sponsors pool	restricted sponsors	
2.1 Strategic support of regional processes - consultants	\$60,000	\$60,000	\$0	£37,500
2.2 Strategic stakeholder meetings (note 2)	\$950,000	\$100,000	\$850,000	£593,750
2.3 Facilitators and consultants	\$75,000	\$37,500	\$37,500	£46,875
	\$1,085,000	\$197,500	\$887,500	
			TOTAL	£678,125
				\$1,085,000

3. Information and Communications

	total	sponsors pool	restricted sponsors	
3.1 Website	\$25,000	\$20,000	\$5,000	£15,625
3.2 Bulletins & promotional material	\$32,000	\$32,000	\$0	£20,000
3.3 Publications	\$39,000	\$39,000	\$0	£24,375
3.4 Dissemination	\$20,000	\$20,000	\$0	£12,500
3.5 Database	\$10,000	\$5,000	\$5,000	£6,250
3.6 Information / archive management	\$32,000	\$32,000	\$0	£20,000
3.7 Consulting services	\$180,000	\$80,000	\$100,000	£112,500
total	\$338,000	\$228,000	\$110,000	
			TOTAL	£211,250
				\$338,000

4. Preparing for outcomes

	total	sponsors pool	restricted sponsors	
4.1 Initial meeting (Geneva)	\$25,000	\$20,000	\$5,000	£15,625
4.2 Follow up	\$75,000	\$60,000	\$15,000	£46,875
4.3 Consultants	\$25,000	\$12,500	\$12,500	£15,625
	\$125,000	\$92,500	\$32,500	
			TOTAL	£78,125
				\$125,000

5. Regional Activities (Note 3)

		total	sponsors pool	restricted sponsors	
1	Regular regions (x6)				
1.1	Scoping study	\$10,000	\$5,000	\$5,000	£6,250
1.2	Coordinator (18 months)	\$75,000	75000	\$0	£46,875
1.3	Overheads @15%	\$11,000	11000	\$0	£6,875
1.4	Travel and Costs	\$14,000	14000	\$0	£8,750
	subtotal	\$110,000	\$105,000	\$5,000	£68,750
2	Engagement				
2.1	meetings x 12 people x 2	\$16,000	\$8,000	\$8,000	£10,000
2.2	meetings x 75 people x 1	\$55,000	\$27,500	\$27,500	£34,375
2.3	facilitator	\$5,000	\$2,500	\$2,500	£3,125
2.4	miscellaneous costs	\$4,000	\$2,000	\$2,000	£2,500
	subtotal	\$80,000	\$40,000	\$40,000	£50,000
3	Research budget	\$100,000	\$50,000	\$50,000	£62,500
4	Communications	\$15,000	\$15,000	\$0	£9,375
5	Regional Information Centres	\$10,000	\$10,000	\$0	£6,250
6	Implementation x 1 meeting of Steering Committee	\$15,000	\$15,000	\$0	£9,375
	Sub total	\$330,000	\$235,000	\$95,000	£206,250
	Sub total x 6	\$1,980,000	\$1,410,000	\$570,000	£1,237,500
7	Other regions	\$100,000	\$100,000		
	TOTAL	\$2,080,000	\$1,510,000	\$570,000	
				TOTAL	£1,300,000
					\$2,080,000

PART 3 - ASSURANCE GROUP COSTS

Assurance Group Costs

	total	sponsors pool	restricted sponsors	
1 Per diems @ \$500 x 15 x 5 x 2 =	\$75,000	\$75,000	\$0	£46,875
2 Contingency	\$6,000	\$6,000	\$0	£3,750
3 Travel @ \$2000 x 20 x 5 =	\$200,000	\$200,000	\$0	£125,000
Accommodation and food @ approx.				
4 \$650 per head x 5 x 24 =	\$78,000	\$78,000	\$0	£48,750
Consultants in support of Assurance				
5 Group	\$25,000	\$12,500	\$12,500	£15,625
	\$384,000	\$371,500	\$12,500	
			TOTAL	£240,000
				\$384,000

SUMMARY

	total \$	sponsors pool	restricted sponsors	total £	
PART 1					
Project Core	\$3,054,242	\$3,054,242	\$0	£1,908,901	
PART 2					
Project Activities					
1	Research and Analysis	\$2,198,000	\$1,045,000	\$1,153,000	£1,373,750
2	Stakeholder Engagement	\$1,085,000	\$197,500	\$887,500	£678,125
3	Information and Communications	\$338,000	\$338,000	\$0	£211,250
4	Planning for outcomes	\$125,000	\$92,500	\$32,500	£78,125
5	Regional Activities	\$2,080,000	\$1,510,000	\$570,000	£1,300,000
	subtotal project activities	\$5,826,000	\$3,183,000	\$2,643,000	£3,641,250
PART 3					
	Assurance Group Costs	\$384,000	\$384,000	0	£240,000
	Subtotal	\$9,264,242	\$6,621,242	\$2,643,000	£5,790,151
	Contingency 5%	\$463,212	\$331,062	\$132,150	£289,508
note 4	GRAND TOTAL	\$9,727,454	\$6,952,304	\$2,775,150	£6,079,659

Notes to the budget

Note 1 Potential topics: life cycle study, scenario study, market access study, UNCTAD issues, technology potential study, other x 2

Note 2 Potential topics: Finance, property rights, indigenous people, market access, information, waste management, north/south equity

Budget	total	sponsors pool	restricted sponsors
Initial preparation and meeting	50000		
onward study	200000		
meetings	100000		
	350000		
<i>times 3 (realistic)</i>	<i>1050000</i>	<i>50000</i>	<i>1000000</i>

It may be that there is an additional meeting will be needed, in which case \$350,000 will be added to the budget - dependent on specific sponsorship

Note 3 Six regions have been fully priced, namely Australasia, Latin America, Southern Africa, North America, Europe and South East Asia. Russia and China are priced on a 'workshop basis' at \$50,000 each

Note 4 It is assumed that a budget line for monitoring and evaluation will be added in subsequent phases (see contract)

This budget covers work for the core team and project activities from 1 December 1999 to March 2002.

It does not include any estimates for the final report production, printing or dissemination.

The labour costs itemised include: a) salary, social security charges, pensions, insurance, b) IIED overheads to cover accountancy and audit, IT/systems management, personnel, legal and insurance costs, reception and IIED indirect overheads.