

Mining, Minerals and Sustainable Development

AGENDA

First Meeting of the Assurance Group

Sunday 21 May to Tuesday 23 May 2000

Hosted by the
**International Institute for Environment and
Development**

At the
The Selsdon Park Hotel
Addington Road, Sanderstead, South Croydon
Tel: 020 8657-8811
Fax: 020 86516171

Sunday 21 May

- 6:30** **Welcome**
Derek Osborn, Chair of IIED, will introduce IIED and welcome Assurance Group Members and invited guests.
- 6:40** **Assurance Group Members: Getting to Know Each Other**
Introductions moderated by Glenn Sigurdson.
- 7:10** **Meeting Goals and Objectives**
Luke Danielson, Director of the MMSD Project, will provide an initial overview of the meeting's objectives including agreement on the agenda.
- 7:30** **The Global Mining Initiative**
John Groom, Senior Vice-President for Safety, Health and Environment, Anglo American, will describe the GMI and respond to questions.
- 8:00** *Cocktail Party*
For participants and invited guests.
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Monday 22 May

- 9:00** **Introduction to MMSD**
Richard Sandbrook, WBCSD, will provide a background to MMSD and explain the Project Governance structure.
- 9:30** **Fitting the Process Together**
General discussion, opened by Luke Danielson, ranging from the 'Big Picture' to project elements and outcomes.
- 10:15** *Refreshments*

10:45 The Assurance Group: Connecting, Working Together and Communicating

Open discussion of initial thoughts for a Draft Charter including:

- Mission statement
- Expectations
- Conditions of involvement
- Reporting
- Interaction with the Work Group

11:45 Strategic Planning Workshop: Feedback

Reflections from Elisabeth Wood, Assistant Project Manager of MMSD, on achievements and main lessons learned, followed by discussion.

12:15 Buffet Lunch

1:15 The Regional Approach

Richard Sandbrook will describe the principle of subsidiarity running through MMSD, ground rules, the work done at regional level to date and early conclusions, and invite discussion.

2:45 Refreshments

3:15 Analysis for Change: Understanding the Status Quo, Drivers and Impediments to Change

Nick Robins will lay out the conceptual framework as a starting point for discussions – horizons, research clusters and initial preferences.

4.45-5:00 Summing Up

Recap of the day and introduction to Tuesday's agenda.

7:00 Dinner

Tuesday 23 May

- 9:00** **The Engagement Process: Principles and Processes**
A short presentation by Glenn Sigurdson followed by discussion on how to achieve effective engagement on regional and global themes and collaboration with existing activities, and ensure that engagement is an evolving process.
- 10:00** **Communications: Public Relations and Media Strategy**
Vital to the success of MMSD, Lilian Chatterjee, Communications Director at IIED will describe how we envisage communicating effectively with key constituencies. Discussion will follow.
- 11:00** *Refreshments*
- 11:15** **Outcomes**
Luke Danielson will communicate ideas for the implementation process and project outcomes, and will then invite discussion.
- 12:30** *Buffet Lunch*
- 1:30** **Refining the Budget**
Discussion of the MMSD budget including scenario planning.
- 2:15** **Completing the Group and Election of Co-Chairs**
Discussion on where the main gaps in representation on the Assurance Group lie and who to invite to complete it.
- 2:45** *Refreshments*
- 3:15** **Finalising the Charter and Planning Ahead**
Including discussion of the next meeting and future inputs.
- 4:30 - 4:45** **Closing Remarks**